



**Bow Valley
College**

Course Outline

SOWR1997

Social Work Practicum Prep I
Winter 2026 - Current

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SOWR1997 Social Work Practicum Prep I**COURSE DESCRIPTION**

This course prepares learners for a social work field education experience. Learners use reflective analysis to build competencies working with a variety of populations across a broad range of agency settings. Learners also complete the required documentation and demonstrate skills essential to securing and completing a successful placement.

REQUISITES	None
EQUIVALENTS	None
CREDITS	2
HOURS	30
ELIGIBLE FOR PLAR	No
ZERO TEXTBOOK COST	No

**COURSE LEARNING
OUTCOMES**

Bow Valley College is committed to ensuring our graduates can demonstrate their abilities in key areas that will make them effective citizens and encourage their development as lifelong learners. In addition to the discipline-specific skills that learners acquire in their programs, the College has identified ten learning outcomes.

College-Wide Outcomes:

1. Communication
2. Thinking Skills
3. Numeracy and Financial Literacy
4. Working with Others
5. Digital Literacy
6. Positive Attitudes and Behaviours
7. Continuous Learning
8. Health and Wellness Awareness
9. Citizenship and Intercultural Competence
10. Environmental Sustainability

#	COURSE LEARNING OUTCOME(S)	COLLEGE WIDE OUTCOMES SUPPORTED
1	Compose a social-specific resume and cover letter.	1, 2, 4
2	Determine an agency's mandate and service offerings.	1, 2, 4, 9, 10
3	Research community resources available for persons served by social work organizations.	1, 2, 4, 9, 10
4	Identify the knowledge, skills, and attitudes necessary for the ethically conscious social work professional in a variety of circumstances.	1, 2, 4, 6, 8, 9, 10
5	Demonstrate personal readiness to practice professionally in the social work field.	1, 2, 4, 6, 8, 9

COURSE MODULES AND SCHEDULE

**Course schedule subject to change, depending on delivery mode and term of study. For exact dates, please consult the Course Offering Information in Brightspace.*

WEEK/HOURS MODULES

Week 1	Introduction to course and Orientation
Week 2	Introduction to practicum and professionalism
Week 3	Critical Self Reflection
Week 4	Indigenous Social Work
Week 5	Resume and Cover Letter Writing Workshop
Week 6	Mandated Reporting in Child Welfare
Week 7	Agency Panel
Week 8	Agency Research Gallery Walk
Week 9	LinkedIn Workshop
Week 10	Reading Week
Week 11	Gender and Sexuality Training
Week 12	Sustainability and Social Work
Week 13	Ethical Competence, Code of Ethics, and Standards of Practice
Week 14	Professional Boundaries in preparation of practicum
Week 15	Applying for Practicum: Job Board training

ASSESSMENT

COURSE
LEARNING ASSESSMENT
OUTCOME(S) WEIGHT

1, 2, 3, 4	Resume and cover letter	P/F
1, 4, 5	LinkedIn assignment	P/F
1, 2, 3, 4, 5	Agency Research Project	P/F
1, 2, 3, 4, 5	Learning activities	P/F
1,2, 3, 4, 5	Self Reflection	P/F
4,5	Academic Integrity and Academic Writing Self-Paced Tutorials	P/F

Important: For details on each assignment and exam, please see the Course Offering Information.

PERFORMANCE STANDARDS

A grade of P is required to pass this course. Learners may be required to pass this course in order to progress in the program or to meet specific program completion requirements.

Students are held to the Alberta College Of Social Workers, Standards of Practice, Social Work Diploma Standards, and the CASW Code of Ethics.

Students must hold an overall GPA of 2.0 or higher to proceed into a practicum placement.

Please consult with the program area or the Bow Valley College website for further details.

GRADING SCHEME

Symbol	Description	Grade Point Value
P	Pass	N/A
F	Fail	N/A
BD	Basic/Developing (Foundational programming courses only)	N/A
CM	Complete	N/A
NCM	Not Complete	N/A

REQUIRED LEARNING RESOURCES

No textbook required: Supplementary reading will be provided on D2L

Additional learning resources may be found in the Course Offering Information or in Brightspace.

ADDITIONAL INFORMATION

*All assignments must be completed and passed to pass the course

**Learners may not miss more than three (3) classes per term. If more than three classes are missed, learners will automatically fail the course. Learners who are more than ten minutes late for class will be marked as absent

Additional information may be found in the Course Offering Information or in Brightspace.

ACADEMIC ACCOMMODATIONS

Learners with a disability (learning, physical, and/or mental health) may qualify for academic and exam accommodations. For more information, or to apply for accommodations, learners should make an appointment with Accessibility Services in the Learner Success Services (LSS) Department. Accessibility Services can also assist learners who may be struggling with learning but do not have a formal diagnosis. To make an appointment visit LSS on the first floor of the south campus or call 403-410-1440. It is the learner's responsibility to contact Accessibility Services and request academic accommodations. For more information, please visit our website at <http://www.bowvalleycollege.ca/accessibility>.

INSTITUTIONAL POLICIES

Bow Valley College is committed to the highest standards of academic integrity and honesty. Learners are urged to become familiar with and uphold the following policies: Academic Integrity (500-1-7), Learner Code of Conduct, Procedures and Guidelines (500-1-1), Learner Appeals (500-1-12), Attendance (500-1-10), Grading (500-1-6), Academic Continuance and Graduation (500-1-5), and Electronic Communications (300-2-13). Audio or video recording of lectures, labs, seminars, or any other teaching and learning environment by learners is allowed only with consent of the instructor as part of an

approved accommodation plan. Recorded material is to be used solely for personal study and is not being used or distributed without prior written consent from the instructor.

Turnitin:

Students may be required to submit their course work to Turnitin, a third-party service provider engaged by BVC. Turnitin identifies plagiarism by checking databases of electronic books and articles, archived webpages, and previously submitted student papers. Students acknowledge that any course work or essays submitted to Turnitin will be included as source documents in the Turnitin.com reference database, where it will be used solely to detect plagiarism. The terms that apply to a student's use of Turnitin are described on Turnitin.com.

Online Exam Proctoring:

Examinations for this course may require proctoring through an online proctoring service. Online proctoring enables online exam taking within a controlled and monitored environment, thereby enhancing academic integrity. Online proctoring may occur through a variety of methods, including but not limited to:

- a. live online proctoring where a remote invigilator authenticates identity and observes completion of an exam using specialized software and recordings;
- b. automated proctoring where the exam session is recorded and AI (artificial intelligence) analyzed;
- c. browser lockdown that limits access to other applications, websites, copying, printing, screen capture and other functions; or
- d. a combination of both live/automated proctoring and browser lockdown.

Course instructors will review recordings, analyses, and data obtained through online proctoring for academic integrity infractions. It is the student's responsibility to meet the technical, software, location, and identity verification requirements necessary to enable online proctoring.

Further details of these policies are available in the Academic Calendar and on the Bow Valley College website, bowvalleycollege.ca.

Learners are encouraged to keep a copy of this course outline for future reference.

Collection of Personal Information:

This course, including your image and voice, may be recorded and made available to you and other students taking the course section. By attending the class(es) online or in person, you consent to the collection of your personal information. If you do not wish to be recorded, please contact your instructor before starting the course/class to discuss alternative arrangements.

You may use the recordings only for educational purposes and you must not copy, share, or use the recordings for any other purpose without the instructor's express permission.

Your personal information is collected in accordance with section 33(c) of the Freedom of Information and Protection of Privacy Act (Alberta) to deliver academic programming, support learner flexibility,

promote universal design for learning principles, and for purposes consistent with the course activities and outcomes. If you have any questions about the collection, disclosure, use, or protection of this information, please contact the College's Access and Privacy Officer at foip@bowvalleycollege.ca.